

Charleston County
Local Emergency Planning Committee
LEPC
Meeting Minutes
October 9, 2013

I. Call to Order

Gary Lohr called to order the Charleston County meeting of the Local Emergency Planning Committee at 9:35 AM on August 14, 2013 in room B337 in the Charleston County Public Services Building located at 4045 Bridgeview Dr. North Charleston, SC.

II. The Following persons were Present:

Gary Lohr – St. Johns Fire District
Chuck Kramer – Vice Chairman
Patty Pace – Secretary
Dennis McGowan, Coastal Crisis Chaplaincy
Jason Patno, Charleston County Emergency Management Department
Cathy Haynes – Charleston County Emergency Management Department
David Saben – Charleston County Emergency Management Division
Michael Hanuscin - City of Charleston Fire Department
Dustin Bruce - Isle of Palms Fire Department
D. James Miller – North Charleston Fire Department
Stephen Gottula – Joint Base Charleston Emergency Management
Eddie Goff – MeadWestvaco
Bob Heck - MeadWestvaco
Lori Kidwell – Berkeley County Emergency Preparedness Department
Mel Pinks – Odfjell
Shawn Wright – Odfjell
Tony Cervino – James Island Public Service District
Matt Brim – Medical University of South Carolina
Lawrence Schreiber – North Charleston Sewer District
Mark Johnson – Town of James Island
Justin Miller – Department of Veteran's Affairs
Terry Yarborough – SC DHEC
Barb Grube – SC DHEC

III. Invocation – Dennis McGowan gave the invocation.

IV. Approval of minutes – Mike Hanuscin motioned to approve the minutes from August 14, 2013 meeting Minutes, second Justin Miller, the motion passed.

V. Safety Briefing – Gary Lohr appointed key personnel in the event of a safety issue. In the event of a fire, or fire drill, persons are to go down the stairwell across from room B-337 (current location) and out the front door to the far end of the parking lot. Persons are asked not to leave as individuals must be accounted for via the sign in sheet.

VI. Subcommittee Reports:

- 1. Project Impact – No Report**
- 2. Training – IMT Conference – November 20-22, 2013. To be held at the Charleston Coliseum.**

3. **Right to Know** – No Report
4. **Plan Review Subcommittee** – No Report

VII. New Business - Justin Miller provided the Department of Veterans Affairs plan for review by the LEPC members. The plan has a procedure for reporting a fire or other emergencies. It has a procedure for emergency evacuation, including the type of evacuation and exit assignment routes. Their local HVA policy 23 addresses the procedure to be followed by employees who remain to operate critical plant operations before they evacuate. The Fire evacuation policy addresses procedures to account for all employees after evacuation.

VIII. Old Business – No Report

IX. Round Table – Mel Pinks gave an update on the progress of Odfjell facility. Hydro testing of 3 of the tanks has been completed. Additional rail has been installed. It will be full TWIC facility as well. Mechanical completion of the facility is expected early November.

Jason Patno stated that the Charleston County EMD will have a mobile app that is near completion. There will be a big media push on the app. This is a free app will be available on ALL app stores.

Gary Lohr reminded the Committee that October is fire prevention month. Numerous activities are being held around the County.

Patty commented that elections for both the Vice Chairman and Secretary will be held in December.

X. The **next meeting** will be held **December 11, 2013** at the Charleston County Public Services building located at 4045 Bridge View Drive, Room B-337 and is scheduled to begin at **9:30 AM**.

A motion to adjourn the meeting was made by James Miller and seconded Tony Cervino, the meeting ended at 10:12 AM.

Respectfully Submitted: Patty Pace